

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT  
WORK SESSION  
May 16, 2019**

The Forest Lakes DWID Work Session was called to order by Chairman Lou St. Germain 10:00 am at The Water District Office. Present were Board Members: Ray Grimmertt, Sally Rottier, and Paul Studer. Ms. Mary Hume absent. Staff Member present were Grant Cooper and Amy Belch.

**1. Discussion of Master Plan Review and Updates**

Mr. Studer suggest on page 5 changing the commercial account number to match the total number of 2 inch meters. Page 8 objective 1: Main Trunk Line Upgrade 2019-2020. Replace undersized water lines and install an addition 25 fire hydrants to the subdivision. Objective 2: Engineering for Wildcat Rd to Ryan Ranch Rd upgrade in 2020-2021. Object 3: Wildcat Rd to Ryan Ranch Rd construction of undersized water lines 2021-2022. Objective 4: North side of highway 260 to south side of highway 260 at Mule Springs Trail upgrade undersized water lines 2022-2023. Objective 5: Sheep Spring Road and Bailey Drive upgrade undersized waterlines 2023-2024. Mr. Cooper states moving forward with other project FLDWID needs to make upgrading the meter setter's part of the upgrade. Mr. St. Germain recommends looking at other engineer's pricing for future projects. Ms. Rottier states on page 12 objective 1: Consider a multi-level billing system, after 5 years of data is collected. Mr. Cooper recommends deleting objective 1. Mr. Studer agrees not enough data to pursue multi-leveling billing. Ms. Rottier recommends adding the dates and percentage of rate increases to the description on page 12. Ms. Rottier suggest changing the review of the master plan on page 16 to December and June instead of quarterly. Mr. Studer states on page 17 the engineering name needs to be updated.

**2. Discussion of Rate Increase to Cover Lower Colorado River Basin Lawyer Expense for Fiscal Year 2019-2020**

Mr. St. Germain spoke with David Brown from Brown and Brown Law. Mr. Brown said FLDWID could add a line item on the utility bills to help cover the Little Colorado River Basin coalition cost, after having a public hearing. Mr. Grimmertt agrees adding a line item to the monthly bill instead of a rate increase. Mr. St. Germain states adding a line item would keep the cost low for FLDWID customers. Mr. Studer suggest having Mr. Brown come out to Forest Lakes and talking with the community about the coalition and what it truly means to this community. Mr. Cooper's biggest concern is for the community and future residents, the availability and price of the water if FLDWID were to get out of the coalition. Mr. St. Germain states it's the responsibility of the FLDWID to provide water at a rate that is affordable to the community. Mr. Studer would suggest from Mr. Brown to have a letter explaining the Little Colorado River Basin Coalition. Mr. Studer recommends a Saturday for an open meeting, not executive session. Mr. St. Germain will contact Mr. Brown to set up the meeting. Ms. Belch will add meeting date to billing statements, FLDWID web page, and contact Ms. Nelson.

**3. Discussion of Lower Colorado River Basin Coalition Expense for the Remaining Fiscal Year 2018-2019**

Mr. Studer recommends for the preliminary budget for 2019-2020 to change the coalition line item to \$40k and increasing the remaining cost of the coalition for 2018-2019 by \$11K but not exceed \$40K.

**4. Discussion of Preliminary Annual Budget for Fiscal Year 2019-2020**

Mr. Studer reports property tax is \$318,892, interest is \$2000, and cash carry \$683,194. Adding to capital outlay line item well / meter maintenance \$50K and system upgrade \$50K. Ms. Belch is working with National Bank of Arizona to purchase all the material for project on the credit card and getting a significate cash rebate. Mr. Studer states moving the credit card rebates for this fiscal year into the checking as of June 30.

Ms. Mary Hume Closed meeting at 11:08 am.

Forest Lakes DWID  
Minutes by: Amy Belch

  
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Lou St. Germain, Chairman of the Board

  
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Sally Rottier, Secretary

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Date 6-20-2019