

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING**

May 17, 2018

The Regular Meeting was called to order by Chairman Lou St. Germain at 11:30 am at the Water District Office. Board Members present were Mary Hume, Ray Grimmatt, Sally Rottier, and Paul Studer. Staff members present were Grant Cooper and Amy Belch.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Call to the Public

No Public

4. Reading of April 2018 Work Session and Regular Board Meeting Minutes

Mr. Studer made a motion to accept the minutes as printed. Ms. Rottier seconded the motion. Motion carried.

5. Treasure's Report for April 2018

Mr. Studer reports income is 90.98%, payroll is under by 23%, operations is 86.67%, travel is 77.88%, and capital outlay is 75.06%. My opinion the depreciation has caused FLDWID operations to run high. Ms. Hume made a motion to accept the treasures report. Mr. Grimmatt seconded the motion. Motion carried.

6. On-Site Manager's Report for March 2018

Mr. Cooper reports 890 customers with delinquents being \$239.88 with no customer issues. Mr. Studer, Ms. Belch and I have been working on preliminary budget for fiscal year 2018 – 2019. Mr. Cooper would like to see the letters turned in for newsletter so Ms. Belch can put together a rough draft to be looked at next board meeting. Ms. Belch has completed the CCR for 2017, FLDWID will post in the local newspaper, post on our website, and have copies available at the office. Ms. Belch will complete the ADWR report by the end of May. Mr. Cooper states 184 customers have signed up for email billing. Rewards points from National Bank of Arizona is \$1325.43. Mr. Cooper is working with Mr. Brimhall from Painted Sky Engineering to have permits approved from Coconino County, there is no answer from Coconino County as of yesterday. Mr. Morehead and I met with meter services and tested 3 meters. The meter at a read of 4 million the accuracy is 98.3%, meter at 1 million accuracy is 101% and the meter at 750,000 had an accuracy at 100.01%. Mr. Cooper reports Badger meter is upgrading their software so in the near future FLDWID will have to upgrade to beacon software. The upgrade will not cost more monthly but some initial cost with installation. Mr. Cooper reports pumped water 2,728,740, customer metered water 2,581,152, storage at the time of reading 80,000 and unaccountable water 67,588 which is 2.5% of total water pumped. From now on I will have the percentage of accountable water. I have revised the reports from January 2018.

7. New Business

Discussion and Possible Decision on Consumer Confidence Report (CCR)

Mr. Studer made a motion to accept the Consumer Confidence Report (CCR). Ms. Rottier seconded the motion. Motion Carried.

Discussion and Possible Decision on Coalition Fee – Fiscal Year 2018 – 2019

Mr. St. Germain made a motion to table until Ms. Belch gets projected cost of the coalition fees for 2018 – 2019. Mr. Studer seconded the motion. Motion tabled.

Discussion and Possible Decision of Line of Credit

Mr. Studer made a motion to table until Ms. Belch gets details of a \$200K loan through National Bank of Arizona. Mr. Grimmatt seconded the motion. Motion tabled.

Discussion and Possible Decision of Master Plan Review

Mr. Studer made a motion to table. Ms. Hume seconded the motion. Motion tabled.

3. Old Business

Discussion and Possible Decision of Preliminary Budget for Fiscal Year 2018 – 2019

Mr. St. Germain made a motion to table preliminary budget for fiscal year 2018 -2019. Mr. Studer seconded the motion. Motion carried.

Manager to Board

Board to Manager

Mr. St. Germain called for a motion to close the Board Meeting. Ms. Rottier made the motion. Mr. Grimmett seconded the motion and it carried. Meeting closed at 12:10pm.

FOREST LAKES D.W.I.D.

Minutes by:
Amy Belch



Lou St. Germain, Chairman



Sally Rottier, Secretary

Date 6-21-2018