

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT  
REGULAR BOARD MEETING**

March 21, 2019

The Regular Meeting was called to order by Chairman Lou St. Germain at 11:00 am at the Water District Office. Board Members present were Sally Rottier, Ray Grimmett, and Paul Studer. Mary Hume via Telecomm. Staff members present were Grant Cooper and Amy Belch.

**1. Call Meeting to Order**

**2. Pledge of Allegiance**

**3. Call to the Public**

No Public

**4. Reading of February 2019 Regular Board Meeting Minutes**

Ms. Rottier made a motion to accept the minutes as printed. Ms. Hume seconded the motion. Motion carried.

**5. Treasure's Report for February 2019**

Mr. Studer reports income is 4% under, payroll under 7%, operation 5% under, property tax up \$12K this month. Mr. Studer states computer support estimated to complete \$8900 and electricity overrun by \$4K. Mr. Studer all bank account total \$999,540.70. Mr. Grimmett made a motion to accept the treasures report as presented. Ms. Rottier seconded the motion. Motion carried.

**6. On-Site Manager's Report for January 2019**

Mr. Cooper reports 891 customers with delinquents at \$290.74. Email billing is at 206 customers and Ms. Belch would love for more customer's to sign up. \$408.33 in credit card rebates. Mr. Cooper has been approved for life insurance. Pumped water was 688,354, customer metered water was 648,354, and unaccountable water was 40,000 keeping our average at 4.02% for the fiscal year so far.

Mr. Brimhall sent out a revised schedule for the Main Trunk Line Project. Ms. Belch paid Coconino County \$300.00 for permits. The advertising for the project started March 19, 2019 and will run for 3 consecutive days. Project time line is as follows: March 12<sup>th</sup> finalize county review, March 15<sup>th</sup> finalize material and parts quantities, March 19<sup>th</sup> finalize bid package, March 19<sup>th</sup>, 22<sup>nd</sup>, 26<sup>th</sup>, and 29<sup>th</sup> advertise project in Payson and Show Low. March 29<sup>th</sup> mandatory pre-bid, April 12<sup>th</sup> bid opening, April 18<sup>th</sup> award bid, April 29<sup>th</sup> commence utility locate, May 6<sup>th</sup> commence construction. September 9<sup>th</sup> final completion of project. September 23<sup>rd</sup> ADEQ approval and September 30<sup>th</sup> final county acceptance. Mr. Cooper will hang the project time line on the bulletin boards throughout the community.

**New Business**

**Discussion and Possible Decision of Conference – Assets**

No action required

**Discussion and Possible Decision of Forest Lakes DWID Operation Review**

No action required

**Discussion and Possible Decision of Income and Operation Cost**

No action required

**Manager to Board**

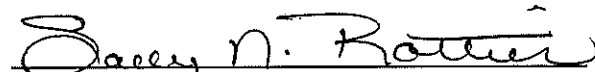
**Board to Manager**

Mr. St. Germain called for a motion to close the Board Meeting. Ms. Rottier made the motion. Mr. Studer seconded the motion and it carried. Meeting closed at 11:15 am.

FOREST LAKES D.W.I.D.

Minutes by:  
Amy Belch

  
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Lou St. Germain, Chairman of the Board

  
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Sally Rottier, Secretary

4-18-2019  
Date