

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT  
REGULAR BOARD MEETING AND EXECUTIVE SESSION**

July 18, 2019

The Regular Meeting was called to order by Chairman Mr. St. Germain at 11:00 am at the Water District Office. Board Members present were Mary Hume, Sally Rottier, Ray Grimmert, and Paul Studer. Staff members present were Grant Cooper and Amy Belch.

**1. Call Meeting to Order**

**2. Pledge of Allegiance**

**3. Call to the Public**

No Public

**4. Public Hearing on the Budget 2019-2020 Fiscal Year**

No Public

**5. Reading of June 2019 Special Session Board Meeting Minutes**

Mr. Studer made a motion to accept the minutes as printed. Mr. Grimmert seconded the motion. Motion carried.

**5. Treasure's Report for June 2019**

Mr. Studer states this report is preliminary until Ms. Irwin, CPA completes the closing of the financials for fiscal year 2018-2019.

Water usage is down but overall income is up because of unbudgeted income. Property tax revenue is under budget, credit card rebate was deposited into the National Bank of Arizona account, coalition over ran by \$20k with Board approval, computer support over ran because of computer crashing and two phone calls to badger meter support. Less money spent in fiscal year 2018-2019 for construction do to progress on the construction therefore more money out of construction in progress will be spent fiscal year 2019-2020. Mr. Studer states no action required until final profit and loss presented.

**6. On-Site Manager's Report for June 2019**

Mr. Cooper reports delinquents is \$489.81 with no customer issues. Email billing is at 231 customers. Credit card rewards total \$ 1522.23 which was transferred into National Bank of Arizona. Ms. Belch and I will complete the internal audit by the end of July.

Mr. Cooper reports a leak Gate House Rd and Wildcat. Western Grade employee's work 4 10 hour days, 3 days during June all employees were pulled off Main Trunk Line job for an emergency in Show Low. Right now Western Grade is 3 weeks behind and 3000 feet behind. Mr. Cooper reports Western Grade has the Contract until September 12, 2019 and then Forest Lakes DWID will look into options if need be. Mr. Cooper and Mr. Teryl from Western Grade have a meeting Wednesday July 24.

Water pumped 7,847,869, customers used 7,398,566, leaks totaled 220,000 and unaccountable water totaled 229,303. Keeping Forest Lakes DWID average at 2.92% finishing the fiscal year at 3.76%.

**7. Board Members adjourn to Executive Session**

Mr. St. Germain made a motion to adjourn into an Executive Session. Ms. Hume seconded the motion. Motion carried.

**The Agenda for the Balance of the Regular Board Meeting is as follows:**

**Old Business**

**Discussion and Possible Decision on Management Update**

Ms. Hume made a motion to award Mr. Cooper with non-standard bonus. Mr. Grimmert seconded the motion. Motion carried.

**Discussion and Possible Decision of the Little Colorado River Coalition**

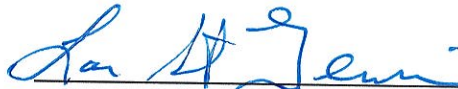
Mr. St. Germain made a motion Ms. Belch write up a simple explanation of the LCR Coalition and add it to FLDWID website and the customer's bills. Ms. Hume seconded the motion. Motion carried.

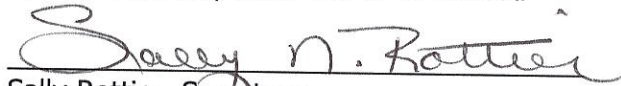
**Manager to Board  
Board to Manager**

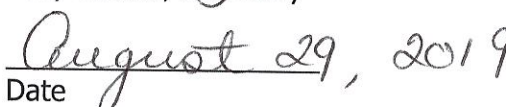
Mr. St. Germain called for a motion to close the Board Meeting. Ms. Rottier made the motion. Mr. Studer seconded the motion and it carried. Meeting closed at 12:15 pm.

FOREST LAKES D.W.I.D.

Minutes by:  
Amy Belch

  
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Lou St. Germain, Chairman of the Board

  
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Sally Rottier, Secretary

  
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Date