

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING**

January 17, 2019

The Regular Meeting was called to order by Chairman Lou St. Germain at 11:00 am at the Water District Office. Board Members present were Sally Rottier, Ray Grimmatt, and Paul Studer. Mary Hume via Telecomm. Staff members present were Grant Cooper and Amy Belch.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Appointing of a Board Member

Mr. St. Germain, Mr. Studer, and Mr. Grimmatt all ran uncontested.

4. Elections of Officers

All Board Members elected to keep the same positions.

5. Oath of Office for Board Members

All Board member's read the Oath of Office and signed the Oath.

6. Call to the Public

No Public

7. Reading of December 2018 Work Session and Regular Board Meeting Minutes

Ms. Rottier made a motion to accept the minutes as printed. Mr. Grimmatt seconded the motion. Motion carried.

8. Treasure's Report for December 2018

Mr. Studer reports service income is 52.59%, interest income 208.47%, taxes is 62.64%, Miscellaneous is 123.74%, payroll 45.04% operations, 49.32%, travel is 43.35%, and Capital outlay is 1.22%. Bank accounts total \$ 985,539.50. Ms. Rottier made a motion to accept the treasures report. Mr. Grimmatt seconded the motion.

9. On-Site Manager's Report for December 2019

Mr. Cooper reports 891 customers with \$ 517.38 in delinquents. 2016 customers have signed up for email billing. FLDWID has \$344.75 in credit card rewards. Ms. Belch spoke with Mr. Brown from Brown and Brown Law and he will get back Ms. Belch after he speaks to his constituents in January 2019. Mr. Cooper reminds the board members that Monday January 21 is the last day for the RWAA conference, so please see Ms. Belch and she will sign you up.

Mr. Cooper reports Mr. Brimhall is having trouble obtaining proper documentation of the easements without opening any new questions. Mr. Brimhall and his assistant will continue to work on this. Mr. Brimhall sent over an email stating Coconino County wants the water line for the main line project to be 2-3 feet off the edge of the road. Mr. Cooper reports FLDWID has approval from ADEQ for construction and permits from Coconino County. FLDWID has spent \$4005.37 this fiscal year on engineering and permits for construction of the main trunk line. Ms. Belch will add the construction time line to the bills to notify customers.

Mr. Cooper reports water pumped was 742,852, customer's used 686,756, and unaccountable water totaled 56,096 making the average for the fiscal year 3.88%.

New Business

Discussion and Possible Decision of the FLDWID Policy and Procedures

Mr. Studer made a motion to accept the Policy and Procedures with changes to the documents. Ms. Rottier seconded the motion. Motion carried.

Discussion and Possible Decision of the FLDWID Rules and Regulations

Mr. Studer made a motion to accept the Rules and Regulations with changes to the documents. Ms. Rottier seconded the motion. Motion carried.

Discussion and Possible Decision of the FLDWID Emergency Plan

Mr. Studer made a motion to accept the Emergency Plan with changes to the documents. Ms. Rottier seconded the motion. Motion carried.

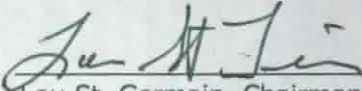
Manager to Board

Board to Manager

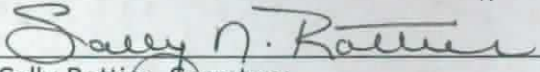
Mr. St. Germain called for a motion to close the Board Meeting. Ms. Rottier made the motion. Mr. Studer seconded the motion and it carried. Meeting closed at 11:30 am.

FOREST LAKES D.W.I.D.

Minutes by:
Amy Belch



Lou St. Germain, Chairman of the Board



Sally Rottier, Secretary

2-28-2019
Date