

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING**

March 19, 2015

1. The Regular Meeting was called to order by Chairman Lou St. Germain at 11:14 AM at the Water District Office. Board Members present were Sally Rottier and Paul Studer. Mary Hume was connected telephonically. Staff members present were Cheryl Kight, and Grant Cooper. Public present was Chief Rodriquez.

2. Call to the Public

Chief Rodriquez thanked the Water District and the Water Board for the good working relationship.

3. Reading of Minutes for February 26, 2015 Special Board Meeting

Mr. St. Germain called for reading of the minutes for February 26, 2015 Special Board Meeting. Mr. Studer made a motion to accept the minutes and make them available to the public. Ms. Rottier seconded the motion and it carried.

4. Treasurer's Report for February 2015

Mr. St. Germain called for the Treasurer's Report for February 2105. Mr. Studer reported the following:

Service Income is at 69%

Overall Income is currently at 73.1%, which is up 5%

Payroll Expenses are very good. 65.7%

Operations Expenses are at 67.3%

Travel Expenses we are very good.

Capital Outlay we still have a\$125,000.00 in Construction in Progress.

Mr. St. Germain called for a motion to accept the Treasurer's Report. Ms. Hume made the motion. Ms. Rottier seconded the motion and it carried.

5. On-Site Manager's Report

Mr. St. Germain called for the On-Site Manager's Report. Mr. Cooper reported the following:

We have 871 customers that is counting the 14 Commercial.

We have no customer issues.

We had 48 delinquent accounts but 5 or 7 have paid.

There are no staff issues.

Equipment Issues- The Snow well is back and running. St. Joe well has problems with the reset radio alert, Dewalt will be here today to work on that. Computer reporting negative water pumped, Dewalt will also be working on this issue.

We found an abandon septic tank in the yard when a sink hole developed after a delivery truck dumped a load of AB. Mr. Morehead and I dug around the tank and found that it was not connected to anything. I then called a plumber and had it drained. We crushed down and filled it all in.

Mr. Cooper said that he had figured the APS bill and Post Office well pumped 337,444 gals at a cost of \$.003. The bill was \$1,000.00 but that is for all the buildings at the Post Office. Y2K pumped 205,588 gals at a cost of \$.002. St. Joe pumped zero gals and only had the heater running the bill was \$592.19. Ms. Hume commented that is terrible. Mr. St. Germain asked if we could turn-off the heater in the winter. Mr. Cooper said no because there would be no moving water and the equipment would freeze. Mr. Cooper replied that it will be replaced. Ms. Hume asked what kind of heaters are they? Mr. Cooper said they are 220 watt wall heaters.

Mr. Cooper said that he had done an arsenic test on all the wells and the Post Office was 8 parts per billion, the Y2K was 4 parts per billion, and the St. Joe was 2 parts per billion. Mr. Studer said that way back we did a data sheet on the arsenic for each well and the Post Office was between 11-12 ppb that's why it had to be blended, the Y2K and the St. Joe were within the limits, and the Snow well was 21 ppb. Ms. Hume asked why has it changed. Mr. Cooper said it could be the environment around the water table has changed or we are sucking different water. Mr. Cooper continued that he would like to take samples at the wells and send them to Mohave Lab to verify that our test results were accurate. Mr. Cooper said that if the results are good then we would not have to blend the wells and we would reduce the electric bills. Mr. Cooper said that he would like to test all the wells for arsenic and send them to Mohave Lab, that way we would know for sure if we could stop blending. Mr. St. Germain said to go ahead and do it.

6. New Business

Discussion and Possible Approval of Pressure Monitoring Device

Mr. St. Germain thinks we need it. Mr. Cooper asked if the board would want to do a high point and a low point. Ms. Hume said that she would do both, it doesn't cost any more does it? Mr. St. Germain said yes that each unit is \$2,500.00. Mr. Studer said that we are talking the location of the devices. Mr. Cooper said that he will get with Mr. Helms and get more information about location recommendations. Mr. Studer made a motion to have Mr. Cooper order one Pressure Monitoring Device. Ms. Rottier seconded the motion and it carried.

Discussion and Possible Decision on Capital Equipment Annual Update and Yearly Schedule

Mr. Cooper said if the board likes it he will go ahead and get more information. Mr. St. Germain said that we will need prices of replacing the pumps and booster. Mr. Cooper said that he would get that information and clean up the reports.

7. Old Business

Discussion and Possible Decision on Master Plan

Mr. Studer made a motion to accept the changes to the Master Plan as discussed in the work session be out in the Master Plan for approval in June. Ms. Hume seconded the motion and it passed.

Discussion and Possible Decision on Rules and Regulations

Mr. Studer said since there were no change there is no need for a motion. Mr. Cooper said that since we are not adding the credit card fees we don't have to do anything. The board agreed.

Discussion and Possible Decision on Management Policies and Procedures

Mr. Studer made a motion to adopt all the changes as discussed in the work session. Ms. Rottier seconded the motion and it passed.

Discussion and Possible Decision on Operations Review Committee Report

Mr. Studer made a motion to send a notice to the Accountant Mr. Oberreuter that the position will no longer be salaried but will go out for bid for contract in April. Ms. Rottier seconded the motion and it passed.

Manager to Board

Mr. Cooper reported that the generator that we use on the truck for jobs broke and he will be looking at Home Depot and Lowes for the best deal.

Board to Manager

Ms. Hume told the staff good job.

Mr. St. Germain called for a motion to close the Board Meeting. Mr. Studer made the motion. Ms. Rottier seconded the motion and it carried. Meeting closed at 12:05 pm.

FOREST LAKES D.W.I.D.

Minutes by:
Cheryl Kight

Minutes Approved:

Lou St. Germain, Vice Chairman

Barb Purtymun, Member at Large

Date