

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING**

December 11, 2014

1. The Regular Meeting was called to order by Chairman Lou St. Germain at 11:10 am at the Water District Office. Board Members present were Bob Hunter, Mary Hume, Paul Studer, Ms. Purtymun. Staff members present were Grant Cooper, Cheryl Kight and Amy Belch.
2. **Call to the Public**
No public.
3. **Reading of Minutes for November 20, 2014 Work Session and Regular Board Meeting**
Ms. Hume made a motion to accept the minutes of the work session and regular board meeting for November 20, 2014. Ms. Purtymun seconded the motion and the motion carried.
4. **Treasurer's Report for November 2014**
Mr. Studer reports on treasure's report. Service Income for the water district is at 51.3%. Investment income 69.5% Taxes 58.4%. Miscellaneous 54.5%. Expenses 43.4%. Operations 40.3%. Travel 27.9%. Capital Outlay 66%. Total Expense 45.3%. Net Ordinary Income 35.1% Net Income 100%. Property tax 16%. Payroll right on budget. Wages 8%. Mr. Studer reported some changes will have to be made to wage budget. Mr. Studer said water district has already addressed the issue with the equipment maintance. Ms. Hume made a motion to except the treasure report. Ms. Purtymun seconded the motion and the motion carried.
5. **On-Site Managers Report**
Mr. Cooper reports we have a leak that the water district has been working on all week. Mr. Cooper has parts ordered and expect the parts to arrive before the snow falls. Mr. Cooper will at worst case will drive and meet the supplier if he has too. Mr. Cooper states that the unaccountable water he would like to see on the next month agenda. Mr. St. Germain asked if we could look at the APS bills for each well and compare it to the water that's been pumped through each well. Mr. Cooper responded to Mr. St. Germain by saying yes we could look back at the APS bills and get an idea. Mr. St. Germain suggest that Mr. Cooper look back six months. Mr. Cooper will report next month what it cost for APS compared to what each well pumps. Mr. Cooper informed the Board Members that Mr. Morehead was the only applicant for the full time position and as of Monday December 8, 2014, Mr. Morehead was hired as full time employee of F.L.D.W.I.D. Mr. Cooper reports that Mr. Morehead is willing to do the Az. State Retirement Program and Mr. Morehead is happy to be a part of our team. Mr. Studer made a motion to accept the on-site managers' report and Ms. Hume seconded the motion and the motion carried.
6. **New Business**
Discussion and Possible Decision of School District Plowing the Parking Lot
Mr. St. Germain stated that Mr. Cooper was going to gather some more information for the board members to make a decision on the snow removal at the library. Mr. Studer made a motion to leave the final decision on the snow removal up to Mr. Cooper. Mr. Studer suggest to Mr. Cooper after obtaining all his facts about the liabilities and medical when he does reach a final decision make sure receives a letter from the library. Mr. Studer states going to the attorney would cost money. If everything falls in line, library covering insurance, waiving any and all liability, and the fire station comes back with positive feedback the board should leave the final decision up to Mr. Cooper. Mr. Studer made a motion to give Mr. Cooper the final decision and Mr. Hunter seconded the motion and

motion did not pass.

7. Old Business Discussion and Possible Decision of Arizona State Retirement Program Discussion and Possible Decision of Operation Review

Mr. Studer made a motion that we moved forward with the Az. Retirement Program. Ms. Hume stated any adjustments that need to be made to Az. Retirement Program at an employee level can be changed in the future when we are approved for the program. Mr. Studer made a motion to accept the Az. Retirement Program. Ms. Purtymun seconded the motion and the motion carried. Ms. Hume made a motion under old business that we put Mr. St. Germain on the Chase credit card as a signer. Mr. Studer seconded the motion and the motion passed.

8. Adjourn to Executive Session for Operations Manager Compensation Package

9. Reconvene to Regular Business Meeting

Mr. Studer made a motion to accept the Operation Manager Compensation Package. Ms. Hume seconded the motion and the motion carried.

Manager to Board

Board to Manager

Mr. St. Germain called for a motion to close the Board Meeting. Ms. Hume made the motion. Mr. Hunter seconded the motion and it carried. Meeting closed at 12:03

FOREST LAKES D.W.I.D.

Minutes by:
Amy Belch

Minutes Approved:

Lou St. Germain, Chairman

Mary Hume, Secretary

Date