

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING**

August 29, 2019

The Regular Meeting was called to order by Chairman Mr. St. Germain at 11:00 am at the Water District Office. Board Members present were Mary Hume, Sally Rottier, Ray Grimmatt, and Paul Studer. Staff members present were Grant Cooper and Amy Belch.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Call to the Public

No Public

4. Reading of July 2019 Board Meeting Minutes, August 2019 Special Board Meeting Minutes and August 2019 Open Meeting Minutes

Ms. Hume made a motion to accept the minutes as printed. Mr. Grimmatt seconded the motion. Motion carried.

5. Treasure's Report for Preliminary July 2019 Profit and Loss and Bank Balance

Mr. Studer reports this is a preliminary report. The service income is 12.29%, total income is 7.15%, payroll expense is 7.97%, operations is 11.87%, and capital outlay is 12.6%. Credit card rewards total is \$1476.39. Mr. Studer explained the construction time line as it refers to payments. Material paid in full at \$226,435.59 a savings of \$10,331.47. Contactors paid to date \$335,001.58 with a balance of \$276,213.55 excluding the buffer of \$20,000, contingency of \$25,000, and rock excavation of \$77,100.00. Painted sky engineering balance is \$25,000. The document will be ongoing until project is complete. Bank balance between all three accounts is \$696,273.41. Ms. Hume made a motion to accept the treasure's report as presented. Ms. Rottier seconded the motion. Motion carried.

6. On-Site Manager's Report for August 2019

Mr. Cooper reports 891 customers, delinquents are at \$326.28 with no customer issues. Email billing has 229 customers. Internal audit findings were nonstandard bonus invoice not filed in personal files and a copper point invoice miss filed. Ms. Irwin should have closing financials prior to next board meeting.

Meeting with Mr. Brimhall from Painted Sky Engineering and Mr. Teryl from Western Grade on July 24. Mr. Teryl is bringing in another crew. Crews are now working 10 hour days 5 days a week. As of July 31 construction was at Wildcat and Baily Dr. Construction is 3 weeks behind.

Pumped water was 9,264,005, customer's used 8,723,385, leaks 200,000, Forest Service 30,000, construction 50,000, and unaccountable 260,620.

New Business

Discussion and Possible Decision of the Summary from Brown and Brown Law, P.C. to Post on Website and Through Email Blast

No action required at this time.

Old Business

Discussion and Possible Decision on the Dollar Amount to Cover the Cost of the Little Colorado River Coalition Fee

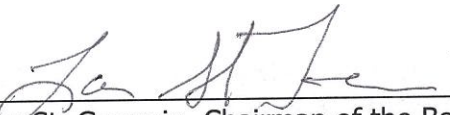
Mr. Studer made a motion to add \$3.74 to each customer's bill starting with September's billing with a note attached to the billing stating 891 customers, times 3.74 dollars, times 12 months, totaling \$39,998.08 to cover the Little Colorado Coalition Fee. Ms. Hume seconded the motion. Mr. Grimmatt asked if anyone objected to the \$3.74. Mr. St. Germain stated he liked \$3.71. Mr. Grimmatt stated he would go along with Mr. Studer at \$3.74. Ms. Hume stated \$3.74. Motion carried with Ms. Hume, Mr. Studer, and Ms. Rottier as yay votes, Mr. Grimmatt as a nay vote, and no vote needed from Mr. St. Germain.

**Manager to Board
Board to Manager**

Mr. St. Germain called for a motion to close the Board Meeting. Ms. Rottier made the motion. Mr. Studer seconded the motion and it carried. Meeting closed at 11:35 am.

FOREST LAKES D.W.I.D.

Minutes by:
Amy Belch



Lou St. Germain, Chairman of the Board



Sally Rottier, Secretary

9-19-2019
Date