

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT**  
**WORK SESSION**  
**April 18, 2019**

The Forest Lakes DWID Work Session was called to order by Vice Chairman Mary Hume via telecomm at 10:00 am at The Water District Office. Present were Board Members: Ray Grimmett, Sally Rottier, and Paul Studer. Mr. St. Germain absent. Staff Member present were Grant Cooper and Amy Belch.

**1. Discussion of Coalition Meeting and Rates for Fiscal Year 2019-2020**

Mr. Studer stated Mr. Cooper and Ms. Belch attended the Coalition Meeting April 5, 2019 in an executive session meeting. Mr. Brown estimates the total for 2019-2020 coalition fee would be 2% of 2 million dollars for Forest Lakes DWID. \$11,000 more paid in 2018-2019. Mr. Studer suggest having Mr. St. Germain speak with Mr. Brown from Brown and Brown come and talk to the community about the Little Colorado River Basin Coalition that Forest Lakes DWID has been involved in since 2004. There are 22 water companies, waste water companies, sanitation districts, and ranchers involved in the Little Colorado Basin Coalition. Mr. Studer would like to be clear on what we can legally communicate to the community.

**2. Discussion of Rate Increase Due To Lower Colorado River Basin Coalition Legal Fee's**

Mr. Studer suggest Mr. St. Germain contact Mr. Brown about the rates of the Coalition of the Little Colorado Basin and see if Forest Lakes DWID can add a line item on the bill to help cover the cost. Mr. Studer states the Forest Lakes DWID board members agreed to cap the Coalition at \$29,000.00 for fiscal year 2018-2019. Forest Lakes DWID has a remaining \$523.00 in the budget to pay the coalition with a bill of \$2200.00 for the month of April. If Forest Lakes DWID continues to pay the coalition it will over run the budget line item by an estimated \$7,700.00.

**3. Discussion of Annual Budget Fiscal Year 2019-2020**

Mr. Studer, Mr. Cooper, and Ms. Belch just started working on the budget for fiscal year 2019-2020 some line items are still pending quotes and Coconino County numbers for the property tax. Base rate will stay the same as 2018-2019, water usage has dropped by \$3K, wages increase 3%, liability pending quote from Hancock and Leavitt insurance, coalition pending board decision, and depreciation pending CPA audit. Mr. Studer reports estimated expense for the Main Trunk Line Project in 2018-2019 budget to be \$237,250.00 leaving \$440,000.00 in 2019-2020 budget. Cash carry over will be determined closer to the finalizing of the budget.

**4. Discussion of Awarding Bid for Construction and Material for Main Trunk Line Project**

Mr. Cooper states 2 contractors out of 8 submitted a bid for the Main Trunk Line Project. Apache Underground & Excavating, LLC bid came in at \$576,146.00 and Western Grade, LLC bid came in at \$439,949.17 and if no use of the contingencies the price will drop. Mr. Cooper has 5 reference for Western Grade, LLC which is out of Show Low, AZ. For material three companies put in bids. Core and Main came in at \$237,301.13 with no errors in the bid. Dana Kepner bid \$243,827.44 with calculation errors and Ferguson Enterprises, LLC bid \$230,753 with calculation errors. Mr. Studer states for future bids to calculate at \$70.00 a foot.

**5. Discussion of Rates for the Forest Lakes DWID (2 inch Meter, Late Fee's, Water Usage)**


Mr. Studer suggest defining commercial meters with 2 inch meters next review of the Master Plan changing the number of commercial accounts and residential accounts. Forest Lakes is comparable in late fee's, in the middle with base rate fee's, and one of the lowest for 2 inch meter connections out of six different water companies. The highest for 2 inch meter connections was \$212.00 and the lowest was \$28.00 (FLDWID). Late fee rates were 1.5% of the bill being the lowest and the highest at \$10.00. Water usage rates were \$2.00 per thousand gallons of water being the lowest (FLDWID) and the highest being \$4.30 per thousand gallons.

Ms. Mary Hume Closed meeting at 10:54 am.

Forest Lakes DWID  
Minutes by: Amy Belch

  
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Lou St. Germain, Chairman of the Board

  
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Sally Rottier, Secretary

\_\_\_\_\_ 5-16-2019

Date